



Checotah City Council

NOTICE OF MEETING

Regular Meeting Agenda

Monday, July 10, 2023 – 5:30 PM
Checotah City Hall – Council Chambers
200 N Broadway
Checotah, OK 74426

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the public body desires more information on an item, the public body may refer the matter to City staff or to a committee. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

RECOGNITION AND AWARDS

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address the City Council regarding an item that is not listed on this agenda. Residents must provide their name and address. The City Council requests that comments be limited to three minutes.

CONSENT DOCKET

All matters listed on under the Consent Docket are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, the item will be removed from the Consent Docket and will be considered separately.

- A. Approval of Minutes from the June 12, 2023, Regular Meeting of the City Council.
- B. Approval of Minutes from the June 27, 2023, Special Meeting of the City Council.
- C. Approval of Estimated Salaries for July 2023 \$128,000.00.
- D. Approval of Salaries for June 2023 \$198,665.70.
- E. Approval of Claims for June 2023 \$298,562.55.
- F. Approval of annual Workers' Compensation Standard Plan with Oklahoma Municipal Assurance Group in the amount of \$86,556.00.

ITEMS REMOVED FROM CONSENT DOCKET

DEPARTMENTAL REPORTS

The various City Departments provide a report of their activities over the previous month to the City Council. The City Council may ask questions of the Department Heads concerning their department's activities, programs, and projects.

CIDA, Planning and Zoning/Board of Adjustments, Chamber, EMS, Fire, Police, Maintenance, Emergency Management, Ordinance

SCHEDULED BUSINESS

- 1. Consider and act upon including amendments on payment of invoice # 223017-3 to Myers Engineering on the Gentry and Broadway Street Light Project in the amount of \$506.00.**
- 2. Consider and act upon including amendments on the re-appointment of Sally Meador to the Library System's Board of Trustees.**
- 3. Discussion on appointing a Street Commissioner.**
- 4. Consider and act upon including amendments on released and re-issued purchase orders.**
- 5. Consider and act upon including amendments on auction to be held on surplus items.**
- 6. Consider and act upon including amendments on a text alert system.**
- 7. Consider and act upon including amendments on the City website.**

NEW BUSINESS

Any matter not known, or which could not have been reasonably foreseen, prior to the time of the posting of this Agenda in accordance with 25 OS § 311.9

EXECUTIVE SESSION

All matters listed on under Executive Session are considered to be confidential by the City Council. As authorized by 25 OS § 307, the City Council will recess into executive session to discuss the items listed in private. No votes will occur in executive session. The City Council will reconvene in open session for any votes.

REMARKS AND INQUIRIES BY CITY COUNCIL

COMMITTEE UPDATES

MAYOR'S REPORT

ADJOURNMENT

I certify that this Notice of Meeting was posted this _____ day of _____,
20_____, at _____ at the East entrance of Checotah City Hall, 200 N Broadway,
Checotah, OK 74426, as required by the law.



Checotah Public Works Authority

NOTICE OF MEETING

Regular Meeting Agenda

Monday, July 10, 2023 – Immediately Following City Council
Checotah City Hall – Council Chambers
200 N Broadway
Checotah, OK 74426

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CALL TO ORDER AND ROLL CALL

CONSENT DOCKET

All matters listed on under the Consent Docket are considered to be routine by the Board of Trustees and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, the item will be removed from the Consent Docket and will be considered separately.

- A. Approval of Minutes from the June 12, 2023, Regular Meeting of the Checotah Public Works Authority.
- B. Approval of Minutes from the June 27, 2023, Special Meeting of the Checotah Public Works Authority.
- C. Approval of Estimated Salaries for July 2023 \$62,000.00.
- D. Approval of Salaries for June 2023 \$94,433.24.
- E. Approval of Claims for June 2023 \$142,489.21.
- F. Approval of annual Workers' Compensation Standard Plan with Oklahoma Municipal Assurance Group in the amount of \$86,556.00.

ITEMS REMOVED FROM CONSENT DOCKET

DEPARTMENTAL REPORTS

The various City Departments provide a report of their activities over the previous month to the Board of Trustees. The Board of Trustees may ask questions of the Department Heads concerning their department's activities, programs, and projects.

Water, Wastewater, Recreation

SCHEDULED BUSINESS

1. Consider and act upon including amendments on payment of invoice # 221219-7 to Myers Engineering on the Checotah Waterline Replacement Construction Phase in the amount of \$3,910.00.
2. Consider and act upon including amendments on the amount of the utility deposits and the due date/penalty assessment date of the utility bills.
3. Consider and act upon including amendments on released and re-issued purchase orders.
4. Consider and act upon including amendments on budget amendment in the amount of \$366,830.97 to pay USDA loan.
5. Consider and act upon including amendments on budget amendment in the amount of \$944.81 to fix sewer budget.

NEW BUSINESS

Any matter not known, or which could not have been reasonably foreseen, prior to the time of the posting of this Agenda in accordance with 25 OS § 311.9.

EXECUTIVE SESSION

All matters listed on under Executive Session are considered to be confidential by the Board of Trustees. As authorized by 25 OS § 307, the Board of Trustees will recess into executive session to discuss the items listed in private. No votes will occur in executive session. The Board of Trustees will reconvene in open session for any votes.

REMARKS AND INQUIRIES BY BOARD OF TRUSTEES

ADJOURNMENT

I certify that this Notice of Meeting was posted this _____ day of _____, 20_____, at _____ at the East entrance of Checotah City Hall, 200 N Broadway, Checotah, OK 74426, as required by the law.
