



Checotah City Council

NOTICE OF MEETING

Regular Meeting Agenda

Monday, September 11, 2023 – 5:30 PM

Checotah City Hall – Council Chambers

200 N Broadway

Checotah, OK 74426

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the public body desires more information on an item, the public body may refer the matter to City staff or to a committee. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

RECOGNITION AND AWARDS

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address the City Council regarding an item that is not listed on this agenda. Residents must provide their name and address. The City Council requests that comments be limited to three minutes.

CONSENT DOCKET

All matters listed on under the Consent Docket are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, the item will be removed from the Consent Docket and will be considered separately.

- A. Approval of Minutes from the August 14, 2023, Regular Meeting of the City Council.
- B. Approval of Estimated Salaries for September 2023 \$130,500.00.
- C. Approval of Salaries for August 2023 \$130,061.99.
- D. Approval of Claims for August 2023 \$247,579.92.

ITEMS REMOVED FROM CONSENT DOCKET

DEPARTMENTAL REPORTS

The various City Departments provide a report of their activities over the previous month to the City Council. The City Council may ask questions of the Department Heads concerning their department's activities, programs, and projects.

CIDA, Planning and Zoning/Board of Adjustments, Chamber, EMS, Fire, Police, Maintenance, Emergency Management, Ordinance

SCHEDULED BUSINESS

- 1. Consider and act upon including amendments on the agreement with Public Consulting Group Emergency Services.**
- 2. Consider and act upon including amendments on the payment of invoice # 223017-5 to Myers Engineering in the amount of \$2,181.60 for the Gentry and Broadway Street Light Project.**
- 3. Consider and act upon including amendments on Resolution # 2023-09-11 for Special Election.**
- 4. Consider and act upon including amendments on Ordinance # 608 for Street Commissioner.**
- 5. Consider and act upon including amendments on a budget amendment accepting grant for the Fire Department in the amount of \$9,993.53.**
- 6. Consider and act upon including amendments on a budget amendment for the purchase of animal control truck in the amount of \$32,200.00.**
- 7. Consider and act upon including amendments on Resolution # 2023-09-11 for 2024 REAP Grant application.**
- 8. Consider and act upon including amendments on cemetery fees.**
- 9. Consider and act upon including amendments on hiring of dispatchers.**
- 10. Discussion on FY 2022-2023 Audit.**
- 11. Consider and act upon including amendments on hiring external auditor for FY 2022-2023.**

NEW BUSINESS

Any matter not known, or which could not have been reasonably foreseen, prior to the time of the posting of this Agenda in accordance with 25 OS § 311.9

EXECUTIVE SESSION

All matters listed under Executive Session are considered to be confidential by the City Council. As authorized by 25 OS § 307, the City Council will recess into executive session to discuss the items listed in private. No votes will occur in executive session. The City Council will reconvene in open session for any votes.

- 1. Consider and act upon including amendments on entering into executive session pursuant to title 25 § 307(b)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: Emergency Management.**
- 2. Reconvene in open session and consider and act upon the employment, hiring, appointment, promotion, demotion, disciplining or resignation Emergency Management.**

REMARKS AND INQUIRIES BY CITY COUNCIL

COMMITTEE UPDATES

MAYOR'S REPORT

ADJOURNMENT

I certify that this Notice of Meeting was posted this _____ day of _____, 20_____, at _____ at the East entrance of Checotah City Hall, 200 N Broadway, Checotah, OK 74426, as required by the law.



Checotah Public Works Authority

NOTICE OF MEETING

Regular Meeting Agenda

Monday, September 11, 2023 – Immediately Following City Council

Checotah City Hall – Council Chambers

200 N Broadway

Checotah, OK 74426

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the public body desires more information on an item, the public body may refer the matter to City staff or to a committee. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

CALL TO ORDER AND ROLL CALL

CONSENT DOCKET

All matters listed on under the Consent Docket are considered to be routine by the Board of Trustees and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, the item will be removed from the Consent Docket and will be considered separately.

- A. Approval of Minutes from the August 14, 2023, Regular Meeting of the Checotah Public Works Authority.
- B. Approval of Estimated Salaries for September 2023 \$62,000.00.
- C. Approval of Salaries for August 2023 \$58,175.89.
- D. Approval of Claims for August 2023 \$246,405.52.

ITEMS REMOVED FROM CONSENT DOCKET

DEPARTMENTAL REPORTS

The various City Departments provide a report of their activities over the previous month to the Board of Trustees. The Board of Trustees may ask questions of the Department Heads concerning their department's activities, programs, and projects.

Water, Wastewater, Recreation

SCHEDULED BUSINESS

1. Consider and act upon including amendments on the payment of invoice # 221219-8 to Myers Engineering in the amount of \$11,000.00 for the Waterline Replacement Construction Phase.
2. Consider and act upon including amendments on the payment of invoice # 221219-9 to Myers Engineering in the amount of \$16,189.50 for the Waterline Replacement Construction Phase.
3. Consider and act upon including amendments on the payment of invoice # 223149-1 to Myers Engineering in the amount of \$13,150.00 for the Water System Improvements.
4. Consider and act upon including amendments on the payment of Application No. 2 to Lonehickory Cattle LLC in the amount of \$255,243.93 for the Water System Improvements.
5. Consider and act upon including amendments on budget amendment for sod at the sports complex in the amount of \$24,000.00.
6. Consider and act upon including amendments on budget amendment for decant ponds to be cleaned in the amount of \$70,000.00.
7. Consider and act upon including amendments on CD #620106 in the amount of \$251,088.52 currently held at Armstrong Bank.
8. Consider and act upon including amendments on hiring external auditor for FY 2022-2023.

NEW BUSINESS

Any matter not known, or which could not have been reasonably foreseen, prior to the time of the posting of this Agenda in accordance with 25 OS § 311.9.

EXECUTIVE SESSION

All matters listed on under Executive Session are considered to be confidential by the Board of Trustees. As authorized by 25 OS § 307, the Board of Trustees will recess into executive session to discuss the items listed in private. No votes will occur in executive session. The Board of Trustees will reconvene in open session for any votes.

REMARKS AND INQUIRIES BY BOARD OF TRUSTEES

ADJOURNMENT

I certify that this Notice of Meeting was posted this _____ day of _____,
20_____, at _____ at the East entrance of Checotah City Hall, 200 N Broadway,
Checotah, OK 74426, as required by the law.
